At the end of this session, you will be able to:

• Describe strategies within an assessment cycle framework that serve as a platform for reaffirmation of accreditation processes.
• Characterize the role institutional culture plays in continuous improvement.
• Explore the use of existing campus technologies and resources in collaborative projects.
Project Goals

- Compliance with HLC Criterion
- Areas of Focus
- Culture of Continuous Improvement
‘Culture eats strategy for breakfast’
- Peter Drucker

Our Grounding Principles

- COLLABORATION
- TRANSPARENCY
- CONTINUOUS IMPROVEMENT
Methods

Identify Evidence to Support Compliance

- Establish a clear and consistent format for evidence documentation.
- Evaluate the quality of the evidence using a rubric to score and prioritize.
Prove it  →  Live it

Methods

Collect
Process

Committees  Open Feedback  Executive Leadership

7/26/21
Collect

Communication
• Messaging evidence
• Opportunities for input

Technology
• SharePoint
• Evidence Log

Analyze
Areas of Focus and Evidence Gaps
Analyze

- Document Management
- Working Sessions
- Meetings and Conversations

Analyze

- Website
- University Wide Notices (UWNs)
- Town Hall Meetings

Analyze

- Centralized Policy Index
- Assessment System Improvements
- Evidence Rubric In Use
- Ideas Parking Lot
22 Action
Gap Filling & Lessons Learned
- Participation
- Technologies
- Adaptation

23 Action
- Town Hall Model
- Focused Divisional Meetings
- Intentional Team Presence

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Thank You!

Please contact us with any questions.

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Check us out at Ferris.edu
Title:
Descriptive Title for the Attached Evidence

Document Summary:
Summary describing what is included in the file to provide context for the peer review team, including how the evidence connects with and supports the criterion.

Most Relevant Pages:
List page number(s) of PDF that are most relevant; especially useful for long documents.

Office(s) of Origin:
List the source of information for future reference and updates.
HLC Accreditation

Evidence Log Fields and Description

The following table describes the evidence log columns used to track and evaluate collected documents within an MS Excel spreadsheet.

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criterion</td>
<td>1A1-01 Numeric indicator of criterion and sub-criterion. The last two digits</td>
</tr>
<tr>
<td>Linked Words</td>
<td>Core Values The words in the narrative that will be used to link to the</td>
</tr>
<tr>
<td>Linked Words</td>
<td>evidence file</td>
</tr>
<tr>
<td>Evidence Title</td>
<td>MVV - Mission, Vision, and Core Values Title from the evidence cover page</td>
</tr>
<tr>
<td>SharePoint File URL</td>
<td>Hyperlink Direct link to file</td>
</tr>
<tr>
<td>Current Location URL</td>
<td>Hyperlink Direct link to the source website (if applicable)</td>
</tr>
<tr>
<td>Date Created</td>
<td>Date Date evidence file created</td>
</tr>
<tr>
<td>Need Update?</td>
<td>Y/N An indicator if the evidence will need updating before loading to the</td>
</tr>
<tr>
<td></td>
<td>HLC portal.</td>
</tr>
<tr>
<td>Notes</td>
<td>Text Several notes columns were used to facilitate communication between</td>
</tr>
<tr>
<td></td>
<td>evidence creators and narrative editors.</td>
</tr>
</tbody>
</table>

Evaluation Rubric

<table>
<thead>
<tr>
<th>Rubric</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criterion Relevance</td>
<td>Y/N Is this type of evidence relevant to the criterion?</td>
</tr>
<tr>
<td>Evidence Relevance</td>
<td>Y/N Is this specific evidence relative to the criterion?</td>
</tr>
<tr>
<td>PICK</td>
<td>Y/N From HLC document:</td>
</tr>
<tr>
<td>ONLY</td>
<td>Providing Evidence for the Criteria for Accreditation.</td>
</tr>
<tr>
<td>ONE</td>
<td>Y/N Circumstantial</td>
</tr>
<tr>
<td>Complete</td>
<td>Y/N Is the evidence complete?</td>
</tr>
<tr>
<td>Current</td>
<td>Y/N Is the evidence current?</td>
</tr>
<tr>
<td>Strength</td>
<td>Formula: =IF(L2=&quot;Y&quot;,1,0)+IF(M2=&quot;Y&quot;,1,0)+IF(N2=&quot;Y&quot;,3,0)+</td>
</tr>
<tr>
<td></td>
<td>IF(O2=&quot;Y&quot;,2,0)+IF(P2=&quot;Y&quot;,0.5,0)+IF(Q2=&quot;Y&quot;,1,0)+IF(R2=&quot;Y&quot;,1,0)</td>
</tr>
<tr>
<td></td>
<td>[L2, M2, N2, etc. are the column and row designators of the Y/N values.]</td>
</tr>
<tr>
<td>Rubric Notes</td>
<td>Notes field for follow-up and revision.</td>
</tr>
</tbody>
</table>