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# The Importance of Shared Governance in Institutional Culture & Success of Outcomes Assessment

### Learning Objectives

- Identify critical aspects in the development of an integrated framework of outcomes assessment processes, committee structures, and shared governance
- Discuss barriers to shared governance and a positive institutional culture
- Describe the process to establish shared governance at an institution of higher education through outcomes assessment
- Imagine strategies to create shared governance, a positive institutional culture, and broad participation in outcomes assessment at your institution



### slido



At your institution, how well does leadership share a common view of the mission, vision, and philosophy?

i) Start presenting to display the poll results on this slide.

## **SWIC**



Founded in 1946

Campus locations



Degree, Certificate options

Mission, Vision, Values

# Rebuilding SWIC's Assessment Model

- Lacked systematic assessment process
- No shared governance
- Top-down decision-making process
- Lacked transparency and applicability

Time to rebuild



## Overview

- Strategic objectives
- Regular communication on progress
- Tracking and reporting
- Longer-term measures tracked over time
- Significance of Outcomes Assessment Office



## Goals

- Focus on the purpose
- Create a meaningful process
- Assess to learn
- Realistic expectations about faculty/staff involvement
- Ensure professional and logistical support
- Provide professional development
- Recognize data limitations
- Ensure closing the loop
- Celebrate good work



### slido



# What are some barriers to a positive culture at your institution?

## **Building Shared Governance**



- Trust, Collaboration and Support
  - Create shared governance
  - Remove barriers and breakdown silos
  - Create culture of transparent communication
  - Make trust systemwide



# Establishing a Culture of Assessment

- Faculty ownership
- Faculty Development Coordinator
- Administrative support
- Sustainable Assessment Plan
- Impactful Institutional Effectiveness
- Information Sharing
- Celebration of Successes



## Who Benefits from Assessment

When student learning outcomes assessment is done in a meaningful and systematic way, it benefits all facets of the institution from students, to faculty, to administration.





# SWIC's Guiding Principles for Outcomes Assessment

- General Education
   Goals
- Common use of assessment terms
- Peer to peer feedback
- Student Learning
   Outcomes

- Ongoing professional development
- Systematic Assessment
- Program Review
- Assessment of Co-Curricular Activities
- Strategic Planning
- Planning & Budgeting



## Restructuring

- Committees
- Curriculum Maps
- Student Learning Outcomes
- General Education Core
   Competencies, Rubrics
- Annual & 5-yr Review Process, Feedback
- Master Syllabi Template



## Committee structure graphic

Assessment Steering Committee

Core Competency Committee

Co-Curricular Committee

Program Review Committee



# Outcomes Assessment Educational Support Committees at SWIC

# Online Learning Committee

- Quality of online learning
- Course templates
- Online data collection
- Learning management system processes



# Outcomes Assessment Educational Support Committees at SWIC

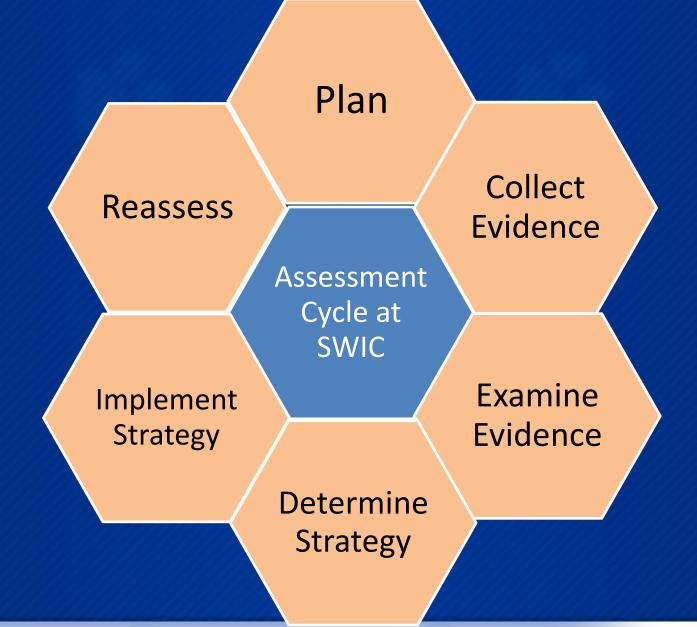
Assessment Training Team (A-Team)

- Faculty, staff, administration professional development
- Assessment and accreditation focused
- Receives feedback across institution for areas of improvement

# Assessment of Core Competencies & SLOs

- Alignment from course to program to institutionlevel
- Supported student learning activities
- Annual assessment minimum expectations
- Appropriate methods for assessment chosen
- Plan for assessment identified
- Assessment results are analyzed
- Close the loop







## **Program Review Process**

- Annual Review
  - Focuses on assessment of SLOs
  - Creation of action items
  - Addresses need and quality
  - Performance & Equity
  - Review past results
  - Peer-to-peer feedback

- 5-year Review
  - Addresses in depth need, cost, quality
  - Performance & Equity per course/program
  - Intended action steps
  - Peer-to-peer feedback



# **Examples of Program Reviews**

### 5-Year ICCB Review

- Program: Radiologic Technology
- Discipline: Transfer Math
- Co-Curricular: Success Center

### Annual Review Examples

- Program: Welding
- Discipline: Political Science
- Co-Curricular: Library



# **Examples of Program Reviews**

#### **Career & Technical Education** College Name: Southwestern Illinois College Academic Years Reviewed: 2018-2022 **Program Identification Information** List all certificate programs Total Credit Degree Program Title 6-Digit CIP Code that are stackable or Cert Hours within the parent degree Radiologic Technology 0028 73.00 51.0911 Computed Tomography 028A Address all fields in the template. If there are certificates and/or other stackable credentials within the program, please be sure to specify and sufficiently address all questions regarding each stackable

credential within this template or results may be reported within its own template. This is at the discretion of the college.

#### Program Objectives

What are the overarching objectives of the program? (i.e. what are the program learning outcomes? What occupations is this program intended to prepare students for?)

#### Programmatic Outcomes:

- 1. Program maintains 80% pass rate on first attempt of national certification exam.
- 2. Program has 75% graduate employment rate.
- 3. Program retains 75% or more of the students admitted.

#### Student Learning Outcomes:

The Radiologic Technology program at Southwestern Illinois College will graduate students that:

- 1. are clinically competent.
- 2. utilize critical thinking skills.
- 3. have effective communication skills.
- 4. demonstrate professionalism.

This program prepares students for careers as Radiologic Technologists.

Course Title	MATH 112	College Algeb	ora				
Course Description	asymptotes, and symmetry; transformations of graphs; algebra of functions; inverse functions; zeros of polynomial functions; properties and graphs of linear, quadratic, polynomial, radical, rational, exponential, and logarithmic functions; systems of linear and non-linear equations; matrix solutions to linear systems of equations; and an introduction to sequences and series. Students will be required to use graphing calculators on some assignments and/or tests.  Requisite: Math placement above MATH 97 or completion of MATH 97 with a grade of "C" or better; Completion of the geometry requirement						
	Year 1	Year 2	Year 3	Year 4	Year 5		
Number of Students Enrolled	858	792	766	800	777		
Credit Hours Produced	3852	3568	3388	3596	3400		
Success Rate (% C or better) at the end of the course, excluding Withdrawals and Audit students	76.4	76.9	84.1	72.7	73.1		
IAI Status (list code) or Form 13 Status (list signature dates and institutions)	EIU 6/6/18 UIS 6/28/18 UIUC 6/29/18 SIUC 10/8/18	UIS 6/28/18					

# Co-Curricular Program Reviews

### 5-year Review

### **Annual Review**

3.1 If applicable, how does the college program/service measure against any quality benchmark and standards?

The Success Centers have six measurable Key Performance Indicators (KPI) that show the efficacy of the Centers in achieving their primary objectives. These KPIs are reviewed annually and adjusted based on evolving trends.

Pre-pandemic the percentage of students utilizing the Success Center was 38-40% per year. For FY21, that percent dropped to 23%, which is likely a result of the continued impacts of COVID-19 such as reduced capacity classrooms, increased enrollments in online classes, and the college's recommendation to students to reduce contact by only coming onto campus for in-person courses. Students who take courses remotely are less likely to visit the Success Center for in-person support. In FY20, the Success Center implemented new online tutoring options, beyond the OWL, to better support its online learners. Success Center Online Tutoring for You (SCOTY) became available to students in April 2020. The Success Center continues its efforts to increase the faculty and students' awareness of SCOTY.

FY 2022 Success Programs Top Six Key Performance Indicators							
	KPI	FY21 SC %	FY22 SC %				
1	Percent of students enrolled in UGRD classes (10th day of semester) who visit one or more of the Success Centers.	23%	25%				
2	Percent of students who agree or strongly agree to the satisfaction survey question: I am satisfied with and have benefited from my experiences in the Success Center.	95%	94%				
3	Student successful completion rate in courses for which they receive academic assistance (tutoring).	68%	71%				
4	Persistence rate for students who received academic assistance in the Success Center (fall to spring, spring to fall, summer to fall).  Combined annual rate, district-wide.	72%	77%				
4.1	Fall to spring semester retention rate for students who receive academic assistance in the Success Centers.	79%	82%				
4.2	Spring to fall semester persistence rate for students who receive academic assistance in the Success Centers district-wide.	68%	72%				

CARACTER CONTRACTOR	IIIdai iteview			
Service Name:	Library			
Student Learning Outcome:	Student applies evaluation criteria to assess the reliability, validit			
	2022-2023			
Means of Assessment:	Pre/Post Test administered prior to and following a Library Instruction Session			
2	2022-2023			
Threshold for Success:	70% of students score ≥ 80% on each section of the test			
	2022-2023			
	Section 1: SLO(a) Identify the value and differences of potential resources			
	in a variety of formats (e.g., book, website, article, audio/visual).  Students meeting or exceeding threshold: S1: pre-test 25%; post-			
	test 70%			
Summary of Data Collected:	Section 2: SLO(b) Differentiate between popular and scholarly information			
	and their applications. Students meeting or exceeding threshold: S2:			
	pre-test 67%; post-test 86%			
	Section 3: SLO(c) Identify primary, secondary, and tertiary informational			
	sources. Students meeting or exceeding threshold: S3: pre-test 29%;			
	post-test 70%			
	2022-2023			
Action Steps, Use of Results	Instructional modification: SLO(b) - less weight; Increase			
(enter at right, see Steps 1 &	teaching emphasis on SLO(a) and SLO(c) where pre-test scores			
2 for suggestions):	show students fall far below threshold. Continue with modifed			
	instructional design and monitor.			



# **Annual Program Reviews**

Discipline/Program Title	Degree or Cert	Total Credit Hours	Discipline/Program Title	Degree or Cert
Welding Technology	0062 Degree	69	Political Science	AA
				Address a
		Address all fields in the template		
Discipline/Program SLO #1:		Maintain a safe, effective, and pr	Discipline/Program SLO #3:	Describe how to participate effectively and democratically in the political process
	Academic Year 2022-2023	Academic Year 2023-2024		Academic Year 2022-2023
Means of Assessment:	Safety Test	Safety & Professionalism Test		This assessment was a pre-test/post-test designed to gather data about student
	Academic Year 2022-2023	Academic Year 2023-2024	Means of Assessment:	understanding of the various methods available for participating in the political
Threshold for Success:	100%. Any student not achieving 100% on this test will be provided with continued remedial activities			conversation. There were also attitudinal questions on interest and participation in the political arena.
	until they are capable of achieving 100%.	provided with continued remedial activities until they are capable of achieving 100%.		Academic Year 2022-2023
	Academic Year 2022-2023	Academic Year 2023-2024		The benchmarks established to assist in evaluation of our assessment data are as follows:
Summary of Data Collected:	This was a trial run (pilot). We had 3 WLDT 101 sections participate. There were a total of 11			>60% correct—acceptable
	students that took the test. All students achieved a final score of 100%.		Threshold for Success:	>70% correct—good >80% correct—very good
	Academic Year 2022-2023	Academic Year 2023-2024		>90% correct—excellent
Action Steps, Use of Results (enter at right, see Steps 1 & 2 for suggestions):	Implement the safety test in the new WLDT 102 courses that begin Fall 23. This will encompass the majority of students that are new to the welding program. Also, add professionalism and work effectiveness questions to the test along with the collection of data to record the first attempt			Clearly our desire is for more than 60% of our students to respond correctly.  However, given that 60% is considered to be a passing grade we considered that to be the minimally acceptable level.



# **Example of Core Competencies**

Core Competency Map					
Core Competencies	Course Pro	efix and N	umber		
Communication Skills	HMS 100	HMS 200	HMS 250	HMS 280	
1. Computer Literacy				X	
2. Oral Communications			X		
3. Writing		X			
Reasoning Skills					
4. Critical Thinking			X		
5. Quantitative Literacy	X				
Citizenship					
6. Personal Accountability				X	
7. Civic And Social Accountability	X				

Content	Content needs more development and/or is not balanced. It is bland and not supported with enough research, examples, and/or explanation. It does little to establish speaker credibility.	Content is developed, but not fully or in a balanced way. It is useful and/or interesting, but not necessarily both or fully. It is partially supported with research, examples, and/or explanation and begins to establish speaker credibility.	Content is well-developed, balanced, interesting, useful, engages the audience, supported with research, examples, and/or explanation, and establishes strong speaker credibility.
Language	Language choices are confusing and/or contradictory. The language makes it difficult to follow along with the speech or keep up with the content.	Language choices are in keeping with the speaking style and tone. The language does not detract from the content.	Language choices are interesting, engaging, and in keeping with the speaking style and tone. The language elevates the content.
Organization	The organization creates disruptions in the speech's overall through-line or is not organized in a way that allows the content to be understood. The movement of the speech is disjointed and clunky. The speech has missing transitions.	The organization supports the speech's overall through-line. There are sections of clumsy organization or a disjointed feel to the movement of ideas. The speech has some missing and/or poor transitions; others are stronger.	The organization is clear and consistent throughout the speech, supporting the overall throughline. The sections of the speech are clean and distinct with appropriately useful transitional material.
Central Idea and/or Message	Central idea/message is unclear and/or changes throughout the speech. It is not supported well.	Central idea/message is understood but not as clear as it could be. It is partially supported and unchanging throughout the speech.	Central idea/message is clear, memorable, interestingly stated, well supported, and unchanging throughout the speech.
Delivery	Delivery skills (eye contact, use of notes, vocal variety, speed, tone of voice, physicality) create confusion and/or distract from the speech - making it difficult to	Delivery skills (eye contact, use of notes, vocal variety, speed, tone of voice, physicality) do not distract from the speech - making it possible to listen.	Delivery skills (eye contact, use of notes, vocal variety, speed, tone of voice, physicality) elevate the speech - making it enjoyable to listen.



# Examples of SWIC's Assessment Strategies

- Share and Compare
  - Sample Schedule
- Curriculum Mapping
  - Program
  - Discipline
  - Co-Curricular
- Curriculum Proposals

Mission: The mission of the Disability & Access Center is to enhance the quality of life for students with disabilities and other special population students. This is accomplished by providing support services and reasonable accommodations to address individual learning needs; by providing equal access in the academic environment by providing on-going collaboration with faculty, staff, students, and the community to increase student retention and success; and by promoting awareness and understanding of special needs. Students will acquire enhanced understanding of accommodative needs and subsequent ability to successfully advocate for self in education and employment.

	Co-Curricular Map								
Learning Outcomes	Initial Intake Appointments	Follow-Up Intake Appointments	Access Technology/ Software Training	Alternative Format Assistance	Outreach Presentations Internal/ External	Accommodated Testing	Faculty Assistance and Training	Written Policies and Procedures	Comments
1. The student shall be able to describe their disability- related needs and classroom accommodations to instructors.	х	x	x	x	х	х	х	x	
The student will be able to use identified access technology and software based on the impact of their.	x	х	x	x		х		x	

learning is a lifelong process which enhances our lives as well as our clients' lives. Through the Human Services Technology Program, our purpose is to provide students with the knowledge, technical skills, communication skills, positive attitude, and work ethic needed for a paraprofessional career in human services. The Program continually assesses student learning and makes necessary modifications in teaching methods to best prepare students for practice as human services providers.

#### Program/Discipline Curriculum Map

- I = Introduce: Student is first exposed to the concept/idea and is requested to apply the concept in a limited scope.
- E = Emphasize: Student applies concept(s) in varying/multiple situations of greater complexity than when initially introduced.
- R = Reinforce: Student may be expected to understand the concept upon taking the course and utilizes the concept in conjunction with other concepts/ideas to solve problems.

Program/Discipline Outcomes		Course Prefix and Number					
Graduates of this program/discipline shall be able to:	HMS 100	HMS 200	HMS 250	HMS 280			
Describe the historical development of human services, which includes ethics, social policy, and methods of the profession and demonstrate knowledge of current trends, research, supervision, policies, and issues in the field of human services.	I	E/R	E/R	E/R			
<ol> <li>Communicate effectively with clients, their families, and co-workers and demonstrate skills of questioning, interviewing, crisis intervention, behavior modification, document completion, and treatment plan development.</li> </ol>	I	E/R	E/R	E/R			
Provide collaboration between all community resources for holistic support of all aligned and refer individuals appropriately within the human continue system to appropriately within the human continue system.	I	E/R	E/R	E/R			



# Examples of SWIC's Assessment Strategies

- Syllabus Review
  - Master syllabus template
  - Course/Section template
- Online Course
   Review
  - Review Rubric

ci a c	9.						
SOUTHWESTERN TILLINOIS COLLEGE			CHEM	101 - Introductory	Chemistry		
Term	Department		Class	Class Name			
Fall 2023	Chemistry	C	CHEM 101	Introductory Che	mistry		
COLLEGE MISSION S	STATEMENT						
Southwestern Illinois C	College upholds the di	gnity and worth	of students, e	mployees and commu	nity, which em	npowers learning and enhance	es the quality of life.
		IMPORTAN	IT COLLEGE	POLICIES AND I	NFORMAT	TION	
The following referenc information and Colleg			llabus to the sa	ame extent as if bound	l herein. It is t	the student's responsibility to	review all general
COLLEGE POLICIES A	AND INFORMATION	: <u>HTTPS://WV</u>	WW.SWIC.ED	U/ACADEMICS/COL	LEGE-POLIC	CIES	
ADDITIONAL STUDE	ENT REFERENCES: H	TTPS://WWW	/.SWIC.EDU/	STUDENTS/SERVICE	S/SUPPORT	<u>r-services</u>	
			COURS	E INFORMATION			
SEMESTER HOUR U	NITS	Lecture Hours	l	ab Hours	Cre	edit Hours	
		3		4	5		
COURSE DESCRIPTION Fundamental concepts and introduction to or IAI NUMBER P1 902L	in chemistry through				, simple chemi	nical calculations, the nature of	f chemical reactions,
PREREQUISITES Eligible for Math 97, Math 107, Math 111 or higher; or completion of or concurrent enrollment in Math 94 or Math 95							
COURSE OBJECTIVES							
1. Use measurement to draw conclusions from data.							
2. Distinguish differences in Matter and Energy							
<ol><li>Use correct chemi</li></ol>	3. Use correct chemical terminology and nomenclature.						
	h description of the el						
<ol><li>Use acceptable ch</li></ol>	emical notation to de	scribe bonding i	n simple moled	cules			



## Online Course Rubric

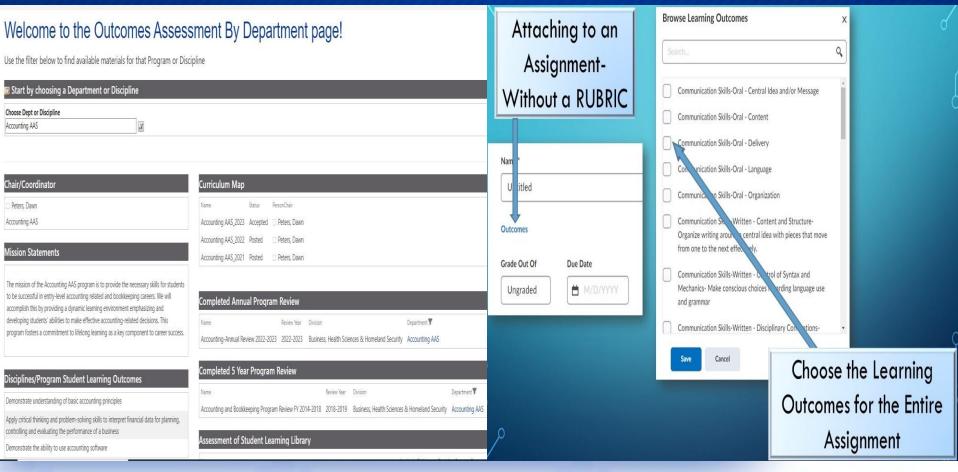
		QUALITY ONLI	INE	COURSE	E RUI	BRIC	
Cours	e Name	Section		Semester		Instructor	
1 - CC	OURSE INTRODUCTION AND OVE	RVIEW	4	Absent	Need	ds Improvement	Meets Expectation
*1.1	Does the course use the official and does the syllabus include al		0	0 POINTS		1 POINT	2 POINTS
COMI	MENTS:						
*1.2	Do the instructions make clear where to find various course co		0	0 POINTS		1 POINT	2 POINTS
COMI	MENTS:						
1.3	Is there a self-introduction by t	he instructor?		0 POINTS		1 POINT	2 POINTS
COMI	MENTS:						
2 - CC	OURSE ORGANIZATION AND NAV	/IGATION		Absent	Need	ds Improvement	Meets Expectation
*2.1	Does course navigation facilitat	e ease of use?		0 POINTS		1 POINT	2 POINTS
сомі	MENTS:						
*2.2	Are there clear instructions des	cribing what students		0 POINTS		1 POINT	O2 POINTS

## Progress to Date

- Core Competency Rubrics
- Program Review Cycle
- Co-Curricular Review Process
- Implementation of technology in assessment
- Professional Development training
- Data Team



## Technology in Assessment





# Professional Development



### Welcome to the Faculty Teaching and Learning page

Content provided for Faculty by the Faculty Technology and Faculty Development areas.

Faculty Technology	Faculty Development	On Demand Workshops	Online Best Practices

The following materials are provided by the Faculty Development area

Faculty Development Documents

Fall 2023 Opening Week Full-Time Faculty Schedule

F	aculty Resources	Handbook
н	low well do you know FERPA	Faculty Development Handbook
N	lavigating InfoShare for Faculty	
Р	Paydate Info	
F	all Opening Week	
F	all 2023 Opening Week Adjunct Faculty Schedule	

Institutional Faculty Development Requests

Fillable Individual Faculty Development Request Form

Instructions for Institutional Faculty Development Requests

Report of Benefit Form



## Lessons Learned

- Institutional engagement
- Uses of assessment results
- Importance of leadership, accountability
- Does not exist in a vacuum
- Keep it SIMPLE
- Ongoing, regular process



## Cautions

- Do not attempt a one size fits all model
- Do not let administration and non-faculty drive assessment
- Do not assess without determining the intended outcomes
- Not making assessment an institutional priority



## Discussion

 How can you improve your institutional culture and participation in Outcomes Assessment?

## References

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